



27 November 2017

2017-18 Discretionary Grants: Call for Applications – Window 3

The Services Sector Education and Training Authority (Services SETA) hereby invites suitable entities to apply for discretionary grant funding. These grants are intended to meet the sector needs as set out in the Sector Skills Plan (SSP), Strategic Plan and the priorities set out in the National Skills Development Strategy III (NSDSIII)¹.

This call for application is targeted at funding:

- Training on the following Services SETA qualifications / programmes:
 - accredited full or part qualifications,
 - credit bearing skills programmes and Internship programmes;
- Training programmes to be funded will include practical and theoretical components that are meaningful for the development of the individual learner in order to achieve substantial progress towards a qualification.

2017-18 Discretionary Grant Specifications

The Services SETA is looking for credible organisations/institutions to partner with in delivering the following skills development interventions²:

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|-------------|--|
| LP01 | Learnerships for Unemployed Learners (18.2) |
| LP02 | Learnerships for Employed Learners (18.1) |
| LP03 | Artisans: Apprenticeships leading to Trade Tests |
| LP04 | Assessment and Trade Test |
| LP05 | Internships: Graduates from HET Institutions with Full Qualifications at NQF Level 5 and above |
| LP06 | Internships: Learners seeking workplace experience to complete the NATED (N6 only) National Diploma. |
| LP07 | Internships: Graduates who have achieved a National Certificate Vocational (NCV) from a TVET College |
| LP08 | Bursaries for Unemployed learners for qualifications at NQF level 5 and higher with an HET |
| LP09 | Bursaries for Employed learners for qualifications at NQF level 5 and higher with an HET |

¹ NSDS III Seven (7) Key Developmental and Transformation Imperatives.

² Refer to Annexure 1, which is appended to this Advertisement, for definitions and budgets for each learning intervention.



- LP10** Adult Education and Training for numeracy and literacy
- LP11** Recognition of Prior Learning
- LP12** Skills Programmes for Employed Learners
- LP13** Skills Programmes for Unemployed Learners
- LP14** Candidacy Programme

Evaluations for this call for applications will be biased in favour of Scarce and Critical Skills as outlined in the Services SETA Sector Skills Plan (SSP).

Who can apply?

The Services SETA is a public institution and is therefore obliged to avail business and skills development training opportunities to all South Africans who meet its requirements. All stakeholders and role-players with the requisite capacity and good standing legally may, therefore, apply for Services SETA funded interventions.

Given the special nature of skills development broadly and with regard to SETAs specifically, this Services SETA's discretionary funding is applicable to:

- Services SETA levy paying companies
- Non-levy paying companies in the services sector
- Services SETA accredited training providers
- Non-Government Organisations and Non-Profit Organisations
- Community-Based Organisations
- Public Institutions, including public Technical Vocational Education and Training (TVET) Colleges and Higher Education and Training (HET) Institutions
- Trade Unions associated with the Services SETA and/or in the Services sector
- Joint venture partnerships and consortiums from small Skills Development Providers in the Services sector will be given preference

Note:

- Stakeholders who applied during any previous Discretionary Grant Allocation windows are welcome to apply during this new window of funding whether their previous applications were successful or not.



Budget guidelines

The Services SETA seeks to manage the costs of developing learners across its learning programmes. This is necessitated by the varying prices that are charged across the industry for the same qualifications. As such the SETA has determined unit costs per learning intervention to assist applicants in the preparation of their budget plans.

Note:

Successful entities will not be required to administer payment of stipends as these will be made directly to learners by the SSETA every month. Utilisation of a SSETA biometric attendance monitoring system will be mandatory and devices for this purpose will be provided. More details will be provided to during contracting.

Projects or activities not eligible for funding

The Services SETA will not fund:

- Projects that have already commenced prior to the approval of the application
- Set-up costs, e.g. start-up costs
- Capital expenditure, e.g. building costs, equipment such as computers, etc.
- Existing operating expenses of funded entities e.g. salaries of current employees undergoing training
- Organisational policy development
- Interventions that result only in “awareness” for participants
- Learners who are already engaged in other funded interventions
- Learners that do not meet the criteria specified in this advert

Application Process

- The application window will open on 27 November 2017 at 8:00 am and will close on 29 December 2017 at 4:00 pm.
- To register and access the online application form please visit <http://sseta17.grantsportal.org>
- Applications submitted via email or in hard copy will not be accepted
- Late, draft or incomplete applications will not be considered
- The deadline will not be extended
- The Services SETA provincial offices are available to help with information and facilities for the lodging of applications



Mandatory compliance documents

In order to be considered for this Discretionary Grant, the following mandatory supporting documents need to be completed and submitted with this application. Failure to do so may lead to immediate disqualification.

- Valid Tax Clearance or Exemption Certificate and Tax Pin
- Company Registration Documents
- Declaration of Interest (Form 1a)
- Declaration of Authorised Person (Form 1b)

A checklist indicating the complete list of documents to be submitted by applicants is available on the application website: <http://sseta17.grantsportal.org>

Note:

Allocation of Discretionary Grant funding is at the sole discretion of the Services SETA. Applications undergo evaluation according to a set of criteria including, but not limited to:

- Capacity to deliver the programme/s applied for
- Programmes that meet the transformational imperatives of South Africa

Evaluation criteria

The evaluation of the applications will follow the following process:

- Stage 1 – Compliance and evaluation – evaluation of mandatory documentation and online submission
- Stage 2 – Due diligence – Applicants that go through to this stage may be requested to provide, *inter alia*, the following documentation:
 - Financial information – latest 1 year reviewed/audited financial statements or latest management accounts
 - Lease agreement or title conferring documents in respect of the applicant's operating address
 - PAYE documentation – latest EMP201 showing number of employees
 - COID – letter of good standing



Annexure 1

2017-18 Discretionary Grant Specification Details of Each Intervention on offer

The Services SETA invites applicants to partner with in developing specific skills, qualifications and trades across 14 Learning Interventions with each intervention targeting specific skills, qualifications and or trades. The application form for the interventions below is available on the Service SETA website. This call for applications is targeted at funding Services SETA qualifications unless stated otherwise.

1. LP01: Learnerships Unemployed (18.2)

This is a structured learning programme which includes theoretical and practical workplace experiential learning over a period of 12 months and leads to an occupationally related qualification registered on the NQF. Learners are allocated a monthly stipend for the duration of the programme.

The nature of the qualifications offered below (LP01: Learnerships Unemployed (18.2)) allows for this intervention to be opened to all eligible applicants.

Budget cost per learner (payable to entity)	R16 500.00*
Stipend per learner (to be administered by SSETA)	R18 000.00
Stipend administration (withheld by SSETA)	R1 500.00
Total budget cost per learner	R36 000.00

**Please note that a reduction in the Budget Cost per learner of R1 500 has been effected as the entities will no longer be required to administer payment of stipends as these will be made direct to learners by the SSETA every month. Utilisation of a SSETA biometric attendance monitoring system will be mandatory and devices for this purpose will be provided. More details will be provided during contracting.*

Learning Intervention	Qualification Title	NQF Level	Qual / Prog ID
LP02:	Certificate: Beauty Care and Modelling	4	16686
	National Certificate: Hygiene and Cleaning Supervision	3	20175
	National Certificate: Real Estate	5	20188
	National Diploma: Marketing Research	5	20896



Learning Intervention	Qualification Title	NQF Level	Qual / Prog ID
Learnerships: Employed (18.1)	National Diploma: Marketing Management	5	20900
	National Diploma: Marketing Communications	5	20904
	National Diploma: Customer Management	5	20908
	National Certificate: Funeral Services Practice	3	21787
	National Diploma: Funeral Services Practice	5	21789
	National Diploma: Contact Centre Management	5	21792
	National Diploma: Marketing Management	7	22872
	National Diploma: Marketing Communications	7	22873
	National Diploma: Marketing Research	7	22874
	National Diploma: Customer Management	7	22875
	Certificate: Hairdressing	3	22921
	National Certificate: Management	3	23654
	National Certificate: Business Administration Services	3	23655
	National Certificate: Funeral Services Practice	4	23775
	National Certificate: Business Administration Services	2	23833
	GETC: Domestic Services	1	23853
	National Certificate: Real Estate	6	24453
	National Certificate: Management	5	24493
	Further Education and Training Certificate: Business Administration Services	4	35928
	National Certificate: Specialist Hygiene and Cleaning Services	2	36233
	National Certificate: Labour Relations Practice	5	48641
	National Certificate: Postal Frontline Service Management	5	48662
	National Certificate: Mail Handling	3	48663
	Further Education and Training Certificate: Mail Supervision	4	48664
	Further Education and Training Certificate: Postal Frontline Service	4	48666
	National Certificate: Beauty Technology	3	48745
	Further Education and Training Certificate: Fundraising	4	48854
National Certificate: Business Consulting Practice (Enterprise Resource Planning)	5	48874	
Further Education and Training Certificate: Small Business Advising (Information Support)	4	48883	



Learning Intervention	Qualification Title	NQF Level	Qual / Prog ID
	National Certificate: Hiring Services and Support	3	48887
	National Certificate: Business Advising Operations	6	48967
	National Certificate: Organisational Transformation and Change Management	5	49075
	National Diploma: Organisational Transformation and Change Management	5	49076
	National Certificate: Management and Administration	5	49126
	Further Education and Training Certificate (FETC): Management and Administration	4	49129
	Further Education and Training Certificate: Business Systems Operations: End User (ERP)	4	49176
	Further Education and Training Certificate (FETC): Trade Exhibitions	4	49276
	National Diploma: Business Consulting Practice	5	49419
	National Certificate: Trade Exhibition Support	3	49447
	National Certificate: New Venture Creation (SMME)	2	49648
	National Diploma: Labour Relations Practice: Dispute Resolution	5	49784
	Further Education and Training Certificate: Project Management	4	50080
	National Certificate: Governance and Administration	5	50222
	National Certificate: Governance and Administration	7	50223
	National Certificate: Governance and Administration	6	50224
	National Certificate: Project Support Service	3	50398
	General Education and Training Certificate: Hygiene and Cleaning	1	57937
	Further Education and Training Certificate: Labour Recruitment Services	4	58063
	National Diploma: Project Management	5	58309
	Further Education and Training Certificate: Administration Management	4	58344
	National Certificate: Project Management	5	58395
	Further Education and Training Certificate: Project Support Services	4	58800
	Further Education and Training Certificate: Real Estate	4	59097
	Further Education and Training Certificate: Marketing	4	59276
	Further Education and Training Certificate: Secretarial Studies	4	59909
	National Certificate: Generic Management: General Management	5	60269
	National Certificate: Generic Management: Customer Management	5	60273



Learning Intervention	Qualification Title	NQF Level	Qual / Prog ID
	General Education and Training Certificate: Business Practice	1	61755
	Certificate: Hairdressing	2	64689
	Further Education and Training Certificate: Hairdressing	4	64693
	Certificate: Beauty Therapy	3	65109
	Diploma: Beauty Therapy	5	65112
	Further Education and Training Certificate: Beauty Therapy	4	65856
	Further Education and Training Certificate: Nail Technology	4	65909
	Further Education and Training Certificate: Payroll Administration Services	4	66169
	National Certificate: Quality Management Systems	5	66189
	Further Education and Training Certificate: New Venture Creation	4	66249
	National Diploma: Payroll Administration Services	5	67229
	Further Education and Training Certificate: Marketing	4	67514
	National Certificate: Business Administration Services	3	67515
	National Certificate: Contact Centre Support	2	67516
	Further Education and Training Certificate: Contact Centre Operations	4	71489
	National Certificate: Generic Management: Real Estate	5	71609
	Further Education and Training Certificate: Public Relations Practice	4	71729
	National Certificate: Hairdressing	2	72009
	National Certificate: Hairdressing	3	72010
	Further Education and Training Certificate: Hairdressing	4	72011
	National Diploma: Public Relations Practice	5	73129
	General Education and Training Certificate: Adult Basic Education and Training: Small, Medium and Micro Enterprises	1	73252
	National Certificate: Contact Centre Support	2	73269
	National Certificate: Generic Management: Strategic Management	5	74512
	National Certificate: Labour Relations Practice	6	74570
	Further Education and Training Certificate: Generic Management: General Management	4	74630
	Further Education and Training Certificate: Commercial Property and Facilities Management	4	79626
	National Certificate: Business Advising	5	79886



Learning Intervention	Qualification Title	NQF Level	Qual / Prog ID
	National Certificate: Generic Management: Franchising	5	80426
	Further Education and Training Certificate: Auctioneering Support Services	4	80546
	National Certificate: Auctioneering Practices	5	80547
	National Certificate: Contact Centre and Business Process Outsourcing Support	3	80566
	Further Education and Training Certificate: Beauty and Nail Technology	4	80646
	Further Education and Training Certificate: Generic Management: Salon Management	4	80746
	National Certificate: Generic Management: Salon Management	5	80747
	National Certificate: Home-Care Practices	2	80786
	National Certificate: Community Development: Project Management	5	83394

2. LP02: Learnerships for Employed Learners (18.1)

This is a structured learnership which includes theoretical & practical workplace experiential learning over a period of 12 months and leads to an occupationally related qualification registered on the NQF. Learners in this form of learnership programme already earn salaries and are therefore not entitled to a stipend.

Budget cost per learner: R18 000

Please note that utilisation of a SSETA biometric attendance monitoring system will be mandatory and devices for this purpose will be provided. More details will be provided during contracting.

Learning Intervention	Qualification Title	NQF Level	Qual / Prog ID
LP02: Learnerships: Employed (18.1)	Certificate: Beauty Care and Modelling	4	16686
	National Certificate: Hygiene and Cleaning Supervision	3	20175
	National Certificate: Real Estate	5	20188
	National Diploma: Marketing Research	5	20896
	National Diploma: Marketing Management	5	20900
	National Diploma: Marketing Communications	5	20904



Learning Intervention	Qualification Title	NQF Level	Qual / Prog ID
	National Diploma: Customer Management	5	20908
	National Certificate: Funeral Services Practice	3	21787
	National Diploma: Funeral Services Practice	5	21789
	National Diploma: Contact Centre Management	5	21792
	National Diploma: Marketing Management	7	22872
	National Diploma: Marketing Communications	7	22873
	National Diploma: Marketing Research	7	22874
	National Diploma: Customer Management	7	22875
	Certificate: Hairdressing	3	22921
	National Certificate: Management	3	23654
	National Certificate: Business Administration Services	3	23655
	National Certificate: Funeral Services Practice	4	23775
	National Certificate: Business Administration Services	2	23833
	GETC: Domestic Services	1	23853
	National Certificate: Real Estate	6	24453
	National Certificate: Management	5	24493
	Further Education and Training Certificate: Business Administration Services	4	35928
	National Certificate: Specialist Hygiene and Cleaning Services	2	36233
	National Certificate: Labour Relations Practice	5	48641
	National Certificate: Postal Frontline Service Management	5	48662
	National Certificate: Mail Handling	3	48663
	Further Education and Training Certificate: Mail Supervision	4	48664
	Further Education and Training Certificate: Postal Frontline Service	4	48666
	National Certificate: Beauty Technology	3	48745
	Further Education and Training Certificate: Fundraising	4	48854
	National Certificate: Business Consulting Practice (Enterprise Resource Planning)	5	48874
	Further Education and Training Certificate: Small Business Advising (Information Support)	4	48883
	National Certificate: Hiring Services and Support	3	48887
	National Certificate: Business Advising Operations	6	48967



Learning Intervention	Qualification Title	NQF Level	Qual / Prog ID
	National Certificate: Organisational Transformation and Change Management	5	49075
	National Diploma: Organisational Transformation and Change Management	5	49076
	National Certificate: Management and Administration	5	49126
	Further Education and Training Certificate (FETC): Management and Administration	4	49129
	Further Education and Training Certificate: Business Systems Operations: End User (ERP)	4	49176
	Further Education and Training Certificate (FETC): Trade Exhibitions	4	49276
	National Diploma: Business Consulting Practice	5	49419
	National Certificate: Trade Exhibition Support	3	49447
	National Certificate: New Venture Creation (SMME)	2	49648
	National Diploma: Labour Relations Practice: Dispute Resolution	5	49784
	Further Education and Training Certificate: Project Management	4	50080
	National Certificate: Governance and Administration	5	50222
	National Certificate: Governance and Administration	7	50223
	National Certificate: Governance and Administration	6	50224
	National Certificate: Project Support Service	3	50398
	General Education and Training Certificate: Hygiene and Cleaning	1	57937
	Further Education and Training Certificate: Labour Recruitment Services	4	58063
	National Diploma: Project Management	5	58309
	Further Education and Training Certificate: Administration Management	4	58344
	National Certificate: Project Management	5	58395
	Further Education and Training Certificate: Project Support Services	4	58800
	Further Education and Training Certificate: Real Estate	4	59097
	Further Education and Training Certificate: Marketing	4	59276
	Further Education and Training Certificate: Secretarial Studies	4	59909
	National Certificate: Generic Management: General Management	5	60269
	National Certificate: Generic Management: Customer Management	5	60273
	General Education and Training Certificate: Business Practice	1	61755
	Certificate: Hairdressing	2	64689



Learning Intervention	Qualification Title	NQF Level	Qual / Prog ID
	Further Education and Training Certificate: Hairdressing	4	64693
	Certificate: Beauty Therapy	3	65109
	Diploma: Beauty Therapy	5	65112
	Further Education and Training Certificate: Beauty Therapy	4	65856
	Further Education and Training Certificate: Nail Technology	4	65909
	Further Education and Training Certificate: Payroll Administration Services	4	66169
	National Certificate: Quality Management Systems	5	66189
	Further Education and Training Certificate: New Venture Creation	4	66249
	National Diploma: Payroll Administration Services	5	67229
	Further Education and Training Certificate: Marketing	4	67514
	National Certificate: Business Administration Services	3	67515
	National Certificate: Contact Centre Support	2	67516
	Further Education and Training Certificate: Contact Centre Operations	4	71489
	National Certificate: Generic Management: Real Estate	5	71609
	Further Education and Training Certificate: Public Relations Practice	4	71729
	National Certificate: Hairdressing	2	72009
	National Certificate: Hairdressing	3	72010
	Further Education and Training Certificate: Hairdressing	4	72011
	National Diploma: Public Relations Practice	5	73129
	General Education and Training Certificate: Adult Basic Education and Training: Small, Medium and Micro Enterprises	1	73252
	National Certificate: Contact Centre Support	2	73269
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	Further Education and Training Certificate: Generic Management: General Management	4	74630
	Further Education and Training Certificate: Commercial Property and Facilities Management	4	79626
	National Certificate: Business Advising	5	79886
	National Certificate: Generic Management: Franchising	5	80426
	Further Education and Training Certificate: Auctioneering Support Services	4	80546



Learning Intervention	Qualification Title	NQF Level	Qual / Prog ID
	National Certificate: Auctioneering Practices	5	80547
	National Certificate: Contact Centre and Business Process Outsourcing Support	3	80566
	Further Education and Training Certificate: Beauty and Nail Technology	4	80646
	Further Education and Training Certificate: Generic Management: Salon Management	4	80746
	National Certificate: Generic Management: Salon Management	5	80747
	National Certificate: Home-Care Practices	2	80786
	National Certificate: Community Development: Project Management	5	83394

3. LP03: Artisans: Apprenticeships leading to a Trade Tests

Artisan: A person certified as competent, via a trade test, to undertake a listed trade in accordance with relevant legislation.

Apprenticeship: A learning programme towards the achievement of a listed trade, which concludes in a trade test post the apprenticeship in respect of that trade. It covers theory, practical and structured workplace learning (on the job training).

Budget cost per learner (payable to entity)	R18 500.00*
Stipend per learner (to be administered by SSETA)	R30 000.00
Stipend administration (withheld by SSETA)	R1 500.00
Total budget cost per learner	R50 000.00

**Please note that a reduction in the Budget Cost per learner of R1 500 has been effected as the entities will no longer be required to administer payment of stipends as these will be made direct to learners by the SSETA every month. Utilisation of a SSETA biometric attendance monitoring system will be mandatory and devices for this purpose will be provided. More details will be provided during contracting.*



Learning Intervention	Qualification name	OFO code
LP03: Apprenticeship and trade test	Bricklayer	OFO-641201
	Electrician	OFO-671101
	Plumber	OFO-642601
	Welder	OFO-651202
	Carpenter and Joiner	OFO-641501
	Hairdresser ³	OFO-514101
	Boilermaker	OFO-651302
	Plasterer	OFO-642302
	Wall and Floor Tiler	OFO-642201
	Diesel Mechanic	OFO-653306
	Petrol Mechanic	OFO-653101
	Heavy Equipment Mechanic	OFO-653307
	Transportation Electrician	OFO-671208
	Fitter (Including Machining)	OFO-653303

4. LP04: Assessment and Trade Test

Assessment: The legislated process used to identify, gather and interpret information against the required competencies in a qualification or part qualification in order to make a judgment about a learner's achievement.

Trade Test: This is a final external practical and summative assessment undertaken by candidates who meet the requirements included in an occupational qualification for a listed trade that is administered by an accredited trade test centre. The trade certificate is issued by the QCTO.

Budget cost per learner: R4 500

Learning Intervention	Qualification	OFO/SAQA
LP04: Assessment and trade test	Bricklayer	OFO-641201
	Carpenter and Joiner	OFO-641501
	Carpenter	OFO-641502
	Joiner	OFO-641503
	Wall and Floor Tiler	OFO-642201
	Plasterer	OFO-642302



Learning Intervention	Qualification	OFO/SAQA
	Plumber	OFO-642601
	Pipe Fitter	OFO-642607
	Air conditioning and Refrigeration Mechanic	OFO-642701
	Refrigeration Mechanic	OFO-642702
	Painter	OFO-643101
	Welder	OFO-651202
	Boiler Maker	OFO-651302
	Fitter and Turner	OFO-652302
	Electrician	OFO-671101
		Electrical Equipment Mechanic
Electrical Engineer		OFO-311301
Electrical Line Mechanic		OFO-671301

5. LP05: Internships: Graduates from HET Institutions with Full Qualifications at NQF Level 5 and above

This is a 12-month workplace experience programme designed for graduates who have already completed an NQF Level 5 and higher qualification that is relevant for employment in the services sector, but have not yet gathered the necessary practical experience to enable them to obtain employment.

Applications for this intervention are for occupations that learners will be undergoing their internships in. Learners must be placed in a Services SETA aligned occupation and preferably, but not exclusively, at a Services SETA host employer. Preference will be given to applications for learners in Scarce or Critical occupations, or in occupations related to Scarce and Critical Skills as per the Services SETA Sector Skills Plan (SSP).

Budget cost per learner (payable to entity)	R4 500.00*
Stipend per learner (to be administered by SSETA)	R30 000.00
Stipend administration (withheld by SSETA)	R1 500.00
Total budget cost per learner	R36 000.00



**Please note that a reduction in the Budget Cost per learner of R1 500 has been effected as the entities will no longer be required to administer payment of stipends as these will be made direct to learners by the SSETA every month. Utilisation of a SSETA biometric attendance monitoring system will be mandatory and devices for this purpose will be provided. More details will be provided during contracting.*

Learning Intervention	Occupation in which learner will be placed for duration of the internship
LP05: Internships: Graduates from HET Institutions with Full Qualifications at NQF Level 5 and above	All Services Sector Occupations

6. LP06: Internships: Learners seeking workplace experience to complete the NATED (N6 only) National Diploma

This is an 18-month workplace experience programme designed for candidates who have already completed an N6 qualification relevant for employment in the services sector, but have not yet gathered the necessary practical experience to enable them to obtain a National Diploma.

Applications for this intervention are for occupations that learners will be undergoing their internships in. Learners must be placed in one of the occupations indicated below and preferably, but not exclusively, at a Services SETA host employer. Preference will be given to applications for learners in Scarce or Critical occupations, or in occupations related to Scarce and Critical Skills as per the Services SETA Sector Skills Plan (SSP).

Budget cost per learner (payable to entity)	R16 500.00*
Stipend per learner (to be administered by SSETA)	R18 000.00
Stipend administration (withheld by SSETA)	R1 500.00
Total budget cost per learner	R36 000.00

**Please note that a reduction in the Budget Cost per learner of R1 500 has been effected as the entities will no longer be required to administer payment of stipends as these will be made direct to learners by the SSETA every month. Utilisation of a SSETA biometric attendance monitoring system will be mandatory and devices for this purpose will be provided. More details will be provided during contracting.*



Learning Intervention	Occupation in which learner will be placed for duration of the internship
LP06: Internships: Learners seeking workplace experience to complete the NATED (N6 only) National Diploma	All Services Sector Occupations
	Engineering Occupations
	Construction Related Occupations

7. LP07: Internships: Graduates who have achieved a National Certificate Vocational (NCV) from a TVET College

This is a 12-month workplace experience programme designed for graduates who have completed a National Certificate from a TVET or Vocational Institution (NCV) that is relevant for employment in the services sector, but have not yet gathered the necessary practical experience to enable them to obtain employment.

Applications for this intervention are for occupations that learners will be undergoing their internships in. Learners must be placed in one of the occupations indicated below and preferably, but not exclusively, at a Services SETA host employer. Preference will be given to applications for learners in Scarce or Critical occupations, or in occupations related to Scarce and Critical Skills as per the Services SETA Sector Skills Plan (SSP).

Budget cost per learner (payable to entity)	R4 500.00*
Stipend per learner (to be administered by SSETA)	R18 000.00
Stipend administration (withheld by SSETA)	R1 500.00
Total budget cost per learner	R24 000.00

**Please note that a reduction in the Budget Cost per learner of R1 500 has been effected as the entities will no longer be required to administer payment of stipends as these will be made direct to learners by the SSETA every month. Utilisation of a SSETA biometric attendance monitoring system will be mandatory and devices for this purpose will be provided. More details will be provided during contracting.*



Learning Intervention	Occupation in which learner will be placed for duration of the internship
LP07: Internships: Graduates who have achieved a National Certificate Vocational (NCV) from a TVET College	All Services Sector Occupations
	Engineering Occupations
	Construction Related Occupations

8. LP08: Bursaries for Unemployed learners for qualifications at NQF level 5 and higher with an HET

A bursary is a monetary award made to learners to follow an approved course of study for one year. This is a grant awarded to unemployed learners enrolled for part qualifications or full qualifications registered on the NQF level 5 and higher.

Applications for this intervention are open to all eligible applicants applying for any part or full qualification offered at an HET level by a credible skills development provider.

Budget cost per learner:

Undergraduate	R 65,000
Honours full-time (1 year)	R 70,000
Masters full-time (1 year)	R 90,000
PhD full-time (3 years)	R 120,000

9. LP09: Bursaries for Employed learners for qualifications at NQF level 5 and higher with an HET

A bursary is a monetary award made to learners to follow an approved course of study for one year. This is a grant awarded to employed learners enrolled for part qualifications or full qualifications registered on the NQF level 5 and higher.

Applications for this intervention are open to all eligible applicants applying for any part or full qualification offered at an HET level by a credible skills development provider



Budget cost per learner:

Undergraduate	R 35,000
Honours part-time (2 years)	R 45,000
Masters part-time (2 years)	R 55,000
PhD part-time (5 years)	R 65,000

10. LP10: Adult Education and Training for the Employed and for the Unemployed

This is formal learning and training, for a maximum of 12 months, for ABET numeracy and literacy. It is training undertaken by adults for the improvement of their knowledge and skills for personal development, further learning and/or employment. This learning must result in a numeracy and literacy General Education and Training Certificate.

Budget cost per learner: R6 000

Please note that utilisation of a SSETA biometric attendance monitoring system will be mandatory and devices for this purpose will be provided. More details will be provided during contracting.

Learning Intervention	Qualification	ABET
LP10: AET	General Education and Training Certificate For Adults (GETC: ABET)	1
	General Education and Training Certificate For Adults (GETC: ABET)	2
	General Education and Training Certificate For Adults (GETC: ABET)	3
	General Education and Training Certificate For Adults (GETC: ABET)	4

11. LP11: Recognition of Prior Learning

Principles and processes through which the prior knowledge and skills acquired by a person are identified, mediated and assessed for purposes of admission to a formal course of study, recognition and certification (maximum of 12 months).

Applications for this intervention are open for any NQF-aligned qualification with a legitimate SAQA ID. Priority will be given to SIPS aligned qualifications.



Budget cost per learner: R6 500

Please note that utilisation of a SSETA biometric attendance monitoring system will be mandatory and devices for this purpose will be provided. More details will be provided during contracting.

12. LP12: Skills programmes: Employed

This learning intervention has been designed to be an occupationally based, short term learning programme. When successfully completed by the learner, it constitutes credits towards a qualification registered on the NQF. The Skills Programme comprises of a cluster of unit standards totalling 25 to 60 credits derived from the same qualification.

Applications for this intervention are open for any NQF-aligned unit standards from a Services SETA qualification with a legitimate SAQA ID.

Funding for this intervention will only be provided to Employers for the up-skilling of their own employees towards a part or full qualification.

Budget cost per learner: R8 100

Please note that utilisation of a SSETA biometric attendance monitoring system will be mandatory and devices for this purpose will be provided. More details will be provided during contracting.

13. LP13: Skills programmes: Unemployed

This learning intervention has been designed to be an occupationally based, short term learning programme. When successfully completed by the learner, it constitutes credits towards a qualification registered on the NQF. The Skills Programme comprises of a cluster of unit standards totalling 25 to 60 credits derived from the same qualification.

Applications for this intervention are open for any NQF-aligned unit standards from a Services SETA qualification with a legitimate SAQA ID.

Funding for this intervention will only be provided for the up-skilling of learners towards a part or full qualification.

Budget cost per learner: R8 100

Please note that utilisation of a SSETA biometric attendance monitoring system will be mandatory and devices for this purpose will be provided. More details will be provided during contracting.



14. LP14: Candidacy Programme

This is compulsory learning and training undertaken by graduates through structured workplace training which culminates in professional designation with a professional council or body. The candidate must be a full time or contract employee, whose company is a member of, or who is an individual member of a professional council/body.

Budget cost per learner: R60 000

Learning Intervention	Professional Designation	Qualification Title / Learning Programme Title	NQF Level	Qual / Prog ID
LP14: Candidacy Programme	PPRE: Professional Practitioner in Real Estate	Further Education and Training Certificate: Real Estate	NQF Level 04	59097