



THRIVE
LEARNING FACILITATION

MODERATOR COURSE

(US 115759 - Conduct moderation of outcomes-based assessments, NQF 6, 10 credits, Thrive Accreditation Nr. ETDP 10081)

Moderation is a huge responsibility and a very important part of the Quality Assurance process in SA – this course will equip you with the necessary tools and knowledge to make you a powerful moderator in your organisation.

Moderator Course Outline

The 2-day action packed programme has been designed to equip moderators with the tools, knowledge and skills they need to be effective moderators of assessment. This highly interactive programme has been designed to achieve the following outcomes:

- Legislation**
 - Infrastructure
 - Acts
 - Regulatory Bodies

- Moderation: An Overview**
 - Reasons why moderation is so important
 - Moderation within an OBE context
 - Assessment and Moderation Principles

- Plan and Prepare for Moderation**
 - How to plan for moderation
 - How to advise and support assessors
 - Costing
 - Moderator Policy & Procedures
 - Service Level Agreements

- Conduct Moderation**
 - Perceptions
 - RPL
 - Special Needs
 - Not upholding results
 - Appeals

- Moderation Reporting**
 - What to do after moderation?

- Moderation Review**
 - Moderator Code of Conduct
 - SWOT analysis



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Simulation and other fun-filled activities have been built into the programme to support the learning and to ensure practical application of all the principles learnt in the classroom creating a safe environment for learning to be applied.

DAY 1: Morning Session	
1.	Fun introduction and overview of the 2 day programme.
3.	Where does Moderation fit into Outcomes Based Education?
4.	<i>Facilitation Activity: How does Moderation fit into OBE?</i>
5.	Assessment and Moderation principles
6.	<i>Activity: Assessment Principles – Puzzle and Wheel (Assessment Principles Wheel is provided for learners to take home)</i>
8.	A look at the complete moderation process
9.	How to plan and prepare for Moderation (learners will receive a complete toolkit with templates for the entire Moderation Process)
DAY 1: Afternoon Session	
2.	<i>Activity: Simulation – How to plan and prepare for Moderation</i>
3.	Factors influencing the way you do Moderation
DAY 2: Morning Session	
1.	Pre- and Post Moderation Meetings
2.	<i>Activity: Role-play Exercise</i>
3.	Report, record and administer Moderation
4.	Review Moderation systems and processes – SWOT analysis
DAY 2: Afternoon Session	
4.	<i>Activity: Simulation – Conduct moderation of outcomes based assessment</i>